SITRAIN® Training Services
New Training Credit Promotion

Purchase "LEARNING CREDITS" for future use and get 15% more for free!

SITRAIN® Training Services is excited to offer a limited time promotion for pre-paid "Learning Credits".

Purchase learning services from October 1 through December 31, 2018, and get 15% more FREE!

For example, if you purchase $10k in SITRAIN learning services through our promotion, you will actually have $11.5k in Learning Credits to use for up to one year after purchase date.

Now you can train more of your workforce for less!

To qualify
• Purchase credits anytime between October 1, 2018 and December 31, 2018
• Credits expire 12 months from date of purchase
• Learning credit purchase total must be a minimum of $10,000 (One credit = One $USD)
• Credits may be used on any SITRAIN industry learning services portfolio element at list price (excludes simulators)
• USE YOUR LEARNING CREDITS TO PURCHASE:
  Open enrollment, onsite and virtual courses, how-to video library subscriptions and online self-paced learning subscriptions

Not valid with any other offers
**Learning Credit FAQs**

1. **How do I activate/access my credits?**
   - Once credits are purchased, the customer is assigned a unique promotional code that is used at checkout in the SITRAIN Learning Management System (LMS).
   - This code acts as a ‘discount or credit’ code, similar to any other online catalog purchase.

2. **How do I know how many credits I have remaining?**
   - Once purchased, a coordinator from your company is designated to access information through our Coordinator Dashboard.
   - The Coordinator Dashboard is accessed by following the steps below:
     ii. Sign in to your LMS account by selecting, “LMS Login” at the bottom of the left hand menu or far right in the top gray bar.
     iii. If you need to retrieve your password, choose “Click here to retrieve your password” and follow the directions.
     iv. Once you have signed into your SITRAIN LMS account, click on “Coordinator Dashboard” located in the menu at the far right of the page.
     v. Select, “SITRAIN Learning Credits” to view usage details.
     vi. Below “SITRAIN Learning Credits” you can also view, “Student Data”.

3. **How long do I have to use my credits?**
   - Credits may be used for up to 1 year after the date of purchase.

4. **What if I want to purchase more credits?**
   - Additional credits may be purchased at any time.

5. **What if I don’t have enough credits to purchase the learning elements I need?**
   - The remaining balance may be paid with a credit card or purchase order (depending on the value) or additional credits may be purchased.

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**Contact your regional product specialist for more information.**

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